







Resource &

Referral Center

Montgomery County Child ( 332 W. Edmonston Drive Rockville, MD 20852

Montgomery County Child Care Resource & Referral Center

Spring 2011 Training Season

march -June, 2011

**Supporting Child Care Providers in Montgomery County Jince 1998** 

> M\$DE Approval #CKO-30831

All classes offered at the Children's Resource Center 332 W. Edmonston Dr. Rockville, MD 20852

# We Have The Know How You Need To Keep Your Child Care Business Strong And To Prepare Children For School



Operating a child care business is a complex process. Our Child Care Resource Team has the expertise and know how you need to start a new child care program or keep an existing program strong while preparing children to be fully ready for school. The Montgomery County Child Care Resource Team provides training and technical assistance in these areas:

# **Business Development and Support:**

- How to become a licensed provider and to maintain your licensing compliance
- Economical marketing strategies to promote your business
- Money saving tips for classroom materials and how to create developmentally appropriate room arrangements
- Effective ways to recruit, retain and coach your staff

# **Program Resources and Support:**

- Assist caregivers in working with infants and toddlers and their families to support early learning and development
- Offer easy ways to improve your preschool lesson plans, curriculum, daily schedule and transitions
- Answer questions about health and safety issues, managing infectious diseases/injuries and emergency policies and procedures
- Provide resources for state and national accreditation efforts

**GET THE SUPPORT** 

# **Professional Development:**

- Help you map out plans to meet your long term professional goals
- Identify scholarships to save you money on educational costs
- Assist with state and national credential programs

# Be business smart...call for free assistance 240-777-1457

earlychildhoodservices.org **240-777-3203 (Training)** 

240-777-31457 (Technical Assistance)

□ earlychildhoodservices@montgomerycountymd.gov

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Or call 240-777-3203 to register by phone with your VisalMasterCard!!!

Name/Nombre					
Address/Dirección					
-					
Phone/Teléfono	*E-mail/Correo Electrónico *must include in order to receive confirmation  □ Please check to receive weekly updates				
Family Child Care Provider/Proveedora en el Hogar					
Center Based Staff/Proveedora de Guardería					
Other/Otro					
Your first language: Su lengua materna					
Select your class and date where applicable:       \$15*         □ Project Security Blanket					
*Grant Funded Courses	·				
Payment/Pago  Check/Money Order (pa  Cash  MasterCard/Visa	yable to <u>MCDHHS</u> )				
Credit Card Number	Exp. Date				
Signaturo					

# Mail registration with

payment to: MCCCR&RC/Attn: Training Department

\*\*\*Participants must pre-register with payment and registration form. There is a \$25.00 fee for returned checks. Allow at least 5 business days for your registration to arrive by mail. Participants will receive a

confirmation via email after receipt of payment. Space is limited. Walk-ins are not accepted the day of the training.

Can't find what you are looking for? Search for trainings in the state of Maryland.

www.mdchildcare.org ¿No puedes encontrar lo que usted está buscando? Para buscar entrenamientos aprobados en el estado de Maryland.

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DEVEL

PROFESSIONAL

ESPAÑOL





Cost: \$99.00

#### **REGISTRATION POLICIES**

#### **Arrive 15 Minutes Early**

Training sessions begin promptly; plan to arrive at least 15 minutes EARLY for the training. Once the registration/ sign in table has been closed you will not be able to join the class and it will be considered a missed class. Refunds are not issued for a missed class. A certificate will only be given for attending the entire training session/series (ex: If you leave early, you will not receive a certificate for the training). If you miss any part of a multi-part course, you will receive a certificate for clock hours only, not a Core of Knowledge Certificate.

#### **Training Format**

Training sessions are developed to support the Maryland Child Care Credential, and are recognized and approved as core of knowledge training by the Maryland State Department of Education - Office of Child Care (OCC). A written pre and post assessments are given at all training sessions. Successful completion of course materials is considered as a score of 75% or better on the post assessment and will reflect a core of knowledge certificate. A score of 74% or less on the post assessment will reflect a Continued Training Certificate. Both are recognized by OCC, however only the Core of Knowledge certificate will count towards the MD Credential and specific training requirements set forth by OCC.

#### **Accommodations**

Sign language interpreter services or other accommodations will be provided only upon request with notice as far in advance as possible but no less than 72 hours prior to the event. If you need other services or aids to participate in this activity, please call 240-777-3203 (voice) or 301-279-1810 (TTY).

#### **Participants Only**

Training is designed for REGISTERED ADULTS only. Please make other arrangements for your children, so they will be safe and happy while you attend the training.

#### **Cancellation Information**

There are <u>no refunds</u> for missed or cancelled classes. Any cancellations made at least 24 hours before the training will be credited towards future training. Missed classes will not be credited (including late arrivals or leaving early). Training is cancelled if Montgomery County Public Schools are closed due to inclement weather, low enrollment or other administrative reasons. To find out if training is cancelled due to inclement weather, call 240-777-3203. In the event MCCCRRC cancels a class due to inclement weather, low enrollment or other administrative decisions we will make every attempt to reschedule or substitute the class. If the class cannot be rescheduled or a substitution cannot be arranged you will receive a full refund.

# Project Security Blanket (Emergency Disaster Planning)\* (COK:3 hrs HSN & 3 Hrs pro/Level 1) Cost: \$15.00

This class fulfills COMAR regulations requiring all family child care providers and centers to receive training and technical assistance on the development of a written plan for emergencies and disasters for their programs. Lunch provided. \*MSDE Grant Funded Course Date: April 2/9:00 a.m.-3:30 p.m. City: Rockville -or-Date: June 4/9:00 a.m.-3:30 p.m. City: Rockville

#### Pre-Service 9 Hour Communication Course (COK:7 hrs PRO & 2 Hrs COM/level 2)

Successful communication is central to working with all those involved in child care: children, parents and co-workers/administrators. Participants will develop a better understanding of the components to effective communication, focus on communication with children and families in their care, and explore communication with co-workers and administrators. Topics such as ethics and professionalism tackling the "big" issues with parents and effective teaching strategies for children with challenging behaviors are discussed.

\*This course meets the 9 hour pre-service communication requirement for center based staff.

Date: April 7, 14, 28/6:30-9:30 p.m. City: Rockville



Cost: FREE

MSDE Accreditation Orientation (COK: 2.5 hrs PRO/Level 2)

Are you a Center Director interested in going through the MSDE accreditation process? Join us for an Orientation about MSDE accreditation. MSDE accreditation is a voluntary process of quality improvement and documentation completed by child care centers in Maryland. \*Space is limited\*

Date: March 22/6:30-9:00 p.m. City: Rockville Date: June 7/6:30-9:00 p.m. City: Rockville

Cost: \$20.00

Cost: \$95.00

Cost: \$20.00

Costo: \$50.00

Where Literacy Begins for Infants & Toddlers (8 Clock Hours-no COK)

WETA is providing these creative new workshops for teachers that work with infants and toddlers through 36 months of age. Enjoy and learn developmentally appropriate techniques to help infants and toddlers reach developmental milestones using children's literature and activities. Participants will receive four complimentary books and a developmental milestones poster at the end of the series. \*WAWF Grant Funded \*Participants must attend all sessions to receive certificate\*

Dates: May 10, 12, 17, 19/7:00-9:00 p.m. City: Rockville

## SEFEL—Promoting Children's Success: Building Relationships and Creating Supportive Environments for Preschool Chil-

## dren (COK: 3 Hrs CD & 3 Hrs PRO/Level 2)

Learn how to build positive relationships and create classroom environments that support the social and emotional development of preschool children. Learn how to understand the relationship between challenging behaviors and social and emotional development, how to design the physical environment and strategies for successful daily schedules, routines and transitions. In addition, the course will cover: planning engaging small and large group activities, teaching classroom rules and the importance of ongoing monitoring and positive attention. \*Open to both family providers and center staff\*\*

Dates: April 26 & May 3/6:30-9:30p.m. City: Rockville

## I Won't and You Can't Make It (COK: 3 Hrs SN/Level 2)

In this highly informative training, participants will learn be exposed to the differences in processing skills in children who display oppositional and explosive behaviors. The collaborative problem-solving approach developed by Drs. Ross Green and J. Stuart Ablon will be explained and participants will gain strategies to use in their early childhood setting to understand and support very challenging behaviors. This training includes 3 different vignettes to allow participants to use the collaborative problem-solving approach in a practical way. Co-Sponsored with Project ACT and MSDE Grant funded

Dates: May 11 & May 26/6:30-9:30p.m. City: Rockville



Creando Entornos Ricos en Lecto-Escritura (COK: 3 hrs CUR/Nivel 1)

Lograr un entorno que estimule a los niños a explorar y descubrir la lecto-escritura a través del juego, rutinas y de otras experiencias cotidianas.

Fecha: 14 de Abril/6:30-9:30pm Lugar: Silver Spring Fecha: 8 de Junio/6:30-9:30pm Lugar: Gaithersburg